



## ST PAUL'S ACADEMY

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Principal: Patrick Winston MBA(Ed), BEd

# Lay Chaplain

Required from 1<sup>st</sup> September 2018

Salary negotiable dependent on experience

Roll: 1200

**The Archdiocese of Southwark** sponsors St Paul's Academy which replaced the successful St Paul's Catholic School in order to increase the number of Catholic and community places available to local children.

Last summer 69% of the students achieved Grade 4+ in both English & Mathematics and 48% of the cohort achieved Grade 5+ in both subjects. In 2017 Ofsted reported that we are a Good school where an *"inclusive approach and attention to pupils' welfare run through all aspects of the school. With support from the senior leadership team, you have ensured that the school continues to be a positive learning environment where pupils are well cared for"*. In the Denominational Inspection (March 2018), the headline was *St Paul's is an outstanding school*.

The Governors of this successful, over-subscribed Catholic Academy wish to appoint a Lay Chaplain who feels called to make a significant contribution to the faith journey of every member of our school community. You will have the full support of the Leadership of the Academy and Governors in developing this provision further.

St Paul's Academy is committed to safeguarding and promoting the welfare of children and young people; it expects all members of staff to share this commitment. This post is subject to a Disclosure and Barring Service (DBS) check.

To access the job description for this post and for further details about the school, please visit our website [www.stpaulsacademy.org.uk](http://www.stpaulsacademy.org.uk).

For further details about this post, please go to the school website [www.stpaulsacademy.org.uk](http://www.stpaulsacademy.org.uk).



Closing date for applications is Friday, 6<sup>th</sup> July

Interviews will take place during w.b. Monday, 9<sup>th</sup> July



ACADEMIES



# ST PAUL'S ACADEMY

June 2018

Dear Applicant

## **Lay Chaplain**

Thank you for indicating an interest in the above post. I do hope you will find the time to carefully consider all the documentation and if you are interested by what you read we would be delighted to receive your application.

The Archdiocese of Southwark, whose vision of a Catholic School for the future has shaped this project, sponsors the Academy. The Academy intake gives priority to children from practicing catholic backgrounds and also reserves a number of places for children of other and no faiths.

Although the Academy is sponsored by the Archdiocese of Southwark, a third of places are reserved for community applicants of other faiths or no faith at all. St Paul's is the only school in the United Kingdom in this situation and therefore this is a unique opportunity for a Lay Chaplain.

The Academy officially opened in September 2005 with approximately 660 students and is now at full capacity of 1,200 students.

The Academy has specialisms of Sports and Enterprise which is reflected in the excellent sporting and learning facilities on site..

If you would like to be part of a unique educational project providing you with high challenge and high regard and if you feel you have the prerequisite skills, experience and qualities, please do not hesitate to apply.

I look forward to hearing from you.

Yours faithfully

**Patrick Winston**  
**Principal**



## ST PAUL'S ACADEMY

51 Finchale Road, Abbey Wood, London, SE2 9PX

**Job Specification for:** Chaplain

**Title of Post:** Lay Chaplain

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**Purpose of Job:** Chaplaincy belongs at the heart of the school, working to support the staff in their ministry to the students, and to support the students in their own personal, spiritual and social development.

### **Main Activities and Responsibilities:**

- To support the development of the school ethos based on Gospel values in accordance with Catholic principles.
- To ensure that the “Belief and Practice” of every member of the school community are valued and respected.
- To play a leading role in organising whole school liturgical celebrations, prayer groups, assemblies, retreats etc.
- To provide prayer opportunities for staff as well as students.
- To support links with the wider church and local community, in particular feeder schools as well as parishes.
- To assist in devising, monitoring and evaluating a liturgical framework for assemblies and class prayer.
- To give guidance, where appropriate, on matters of Prayer and Worship.
- To maintain the Chapel and promote it as a place of prayer.
- To work closely with Heads of Learning Zones, the Raising Standards Leaders and their teams in responding to students' specific needs.
- To be available for ‘first-aid’ counseling for both students and staff.
- To be responsible for a budget for the area.
- To attend appropriate meetings of students, parents, staff and governors.
- To be alert to what is going on in the church and the world of Education.
- To keep up to date with current trends and practices by attending appropriate courses including attendance at Diocesan and National Chaplaincy meetings and other agencies as appropriate.

- To contribute and deliver Induction for all new staff on the distinctive nature of the school and to annually revisit for all members of staff.

**Selection Criteria:**

- You must be a practicing Roman Catholic.
- Have an understanding of the Catholic Church, its teachings, its traditions and its ecumenical perspectives, and an ability and readiness to share this with the school community.
- Have competence in liturgy and an ability to enable young people to express and celebrate the experience of their lives in liturgical worship.
- Have significant experience of working with teenagers from different backgrounds in the community or in education.
- Have an ability to work with staff and students in different settings - in large groups, small groups, and on an individual basis.
- Have respect for the life experiences of young people, and skills in actively listening to them.
- Enjoy working with young people of secondary school age.
- Have an awareness of, and commitment to, the aims of a Catholic Academy, and support of the school's and Authority's equal opportunities policies.



# ST PAUL'S ACADEMY

## *Information for Applicants*

### **Lay Chaplain**

**Closing date:** 12 noon Friday, 6<sup>th</sup> July 2018

**Interviews:** w/b. Monday, 9<sup>th</sup> July 2018

**Interviews will be held at** St Paul's Academy  
51 Finchale Road  
Abbey Wood  
London  
SE2 9PX

### **Job Specification**

This tells you the main responsibilities of the job and details the knowledge, skills and experiences we are looking for. These 'criteria' will be used to make the appointment.

### **Applying**

If you decide to apply for this post would you please complete the application form and enclose a letter in support of your application. It should also include the names of three referees and their email addresses; one of which should be your Parish Priest.

**Please forward your completed application form to Patrick Winston at St Paul's Academy.**

[patrick.winston@stpauls.greenwich.sch.uk](mailto:patrick.winston@stpauls.greenwich.sch.uk)