



## ST PAUL'S ACADEMY

FINCHALE ROAD, ABBEY WOOD, LONDON SE2 9PX  
TEL: 0208 311 3868 FAX: 020 8312 1642  
WEBSITE: [WWW.STPAULSACADEMY.ORG.UK](http://WWW.STPAULSACADEMY.ORG.UK)

Principal: Patrick Winston MBA(Ed), BEd

# Subject Leader: Modern Foreign Languages

Required from 1<sup>st</sup> September 2018  
Salary to be negotiated depending on experience  
Roll: 1,200

The Archdiocese of Southwark sponsors St Paul's Academy, which replaced the successful St Paul's Catholic School in order to increase the number of Catholic and community places available to local children. The Academy moved to a brand new building with outstanding facilities in January 2010. Last summer 69% of the students achieved Grade 4+ in both English & Mathematics and 48% of the cohort achieved Grade 5+ in both subjects. In the Section 48 Inspection (May 2013), the headline was *St Paul's is an outstanding school*.

The Academy is looking for a well-qualified and enthusiastic Subject Leader for Modern Foreign Languages (Spanish essential). This post would be ideal for a candidate who has previously had a position of responsibility and is looking for career development and exciting new challenges.

We offer:

- excellent support for all teaching staff
- opportunities for further professional development
- extensive staff benefits

St Paul's Academy is committed to safeguarding and promoting the welfare of children and young people; it expects all members of staff to share this commitment. This post is subject to a Disclosure and Barring Service (DBS) check.

For further details about this post, please go to the school website [www.stpaulsacademy.org.uk](http://www.stpaulsacademy.org.uk) . For an informal discussion, please call Emily Tudor (Vice Principal) on 020 8311 3868 x109.



Closing date for applications is  
12 noon Friday, 20<sup>th</sup> April 2018  
Interviews will take place during w/b. Monday, 23<sup>rd</sup> April



ACADEMIES



# ST PAUL'S ACADEMY

March 2018

Dear Applicant

## **Subject Leader: Modern Foreign Languages**

Thank you for indicating an interest in the above post.

St Paul's Academy seeks to serve young people from both the Catholic and the local community, welcoming all those who embrace its values and share its quest for excellence:

- To provide opportunities for young people to develop the knowledge, skills and wisdom necessary for effective learning.
- To enable learners to develop their intellectual, social, moral, spiritual and physical potential to the full in order to become proactive members of both the local and wider community.
- To increase aspirations by exploiting educational innovations and opportunities in the best interests of our students and staff.

In 1998 we had just 400 students and in 2014 we reached our full capacity of 1,200 students. Moving to a new campus has allowed us to extend our curriculum to meet the needs of every student, from those who find learning a challenge, to the most academically able. We are delighted that the building allows us to welcome students with physical disabilities and that they can be fully integrated in our community. St Paul's Academy offers a longer day than most schools and it welcomes students to use the facilities from 7am in the morning to 5pm in the evening. The Academy is an integral part of the local community; we are involved with many primary schools, especially through sport, and we also see ourselves as part of the global community, particularly through our enterprise activities.

Such is the expertise we have developed at St Paul's, we are now able to share our good practice with other schools. This, of course, hugely benefits schools in a less favourable position than ourselves, but it also greatly benefits our school as many of our staff, particularly the younger ones, gain experience of other institutions whilst our students continue to enjoy their outstanding teaching.

Most importantly, however, our students at St Paul's become part of a community which focuses on young people and is committed to their individual good. The Catholic Church has a very special concern for education which is fundamental to the nature and dignity of human beings and we endeavour to reflect and foster this mission.

At St. Paul's, there a strong emphasis on developing and implementing new approaches to learning so that students of all abilities will be continually motivated and challenged to achieve their full potential. For this to happen we require committed staff who are able to deliver the very latest and the very best practice in teaching and learning strategies.

The successful applicant will be working within the English & Communications Learning Zone, which is led by Alice Henderson.

If you would like to take this opportunity for challenge and reward, and if you feel you have the prerequisite skills, experience and qualities, please do not hesitate to apply.

I look forward to meeting you should your application be successful.

With very best wishes,

***Patrick Winston***  
Principal



# ST PAUL'S ACADEMY

51 FINCHALE ROAD, ABBEY WOOD, SE2 9PX

## **Job Specification for: Subject Leader: Modern Foreign Languages**

1. To be responsible for high quality Teaching and Learning, planning and feedback across the subject.
2. To support the Teaching & Learning team on whole school initiatives for example the Feedback Policy.
3. To take an active role in the delivery, monitoring and review of the Learning Zone action plan.
4. To take an active role in supporting the personal development, behaviour for learning and welfare of students across the subject.
5. To work with the HOLZ on targeting groups of students eg Pupil Premium, Gender, Ethnicity or Prior Attainment through the use of data and in accordance with the School Improvement Plan.
6. To oversee the quality and the development of the KS3 and KS4 Curriculum as well as their transition points from Yr 6 and onto Yr 12.
7. To oversee the organisation of KS4 PPEs and KS3 assessments including marking, moderation, recording data and analysis of results.
8. To oversee intervention initiatives, ensuring they fully support the progress of students.
9. To oversee and utilise 'gain time' where students take GCSE exams early, ensuring advanced study happens where appropriate.
10. To work with the HOLZ to support teachers to ensure all reports are completed accurately so that they are not working 'in isolation'.
11. To ensure that Doodle is being used as a homework platform by all and additionally for tracking progress where appropriate.
12. To represent the subject at Subject Forum and to take part in discussions and share good practice with other Subject Leaders.
13. To work collaboratively with Key Stage Coordinators where applicable.
14. To co-ordinate and manage Departmental resources
15. To represent the subject in initiatives and events outside of the school, such as borough meetings, PiXL conferences and other networks where applicable.



# ST PAUL'S ACADEMY

## ***Information for Applicants***

### **Head of Modern Foreign Languages**

**Closing date:** 12pm (noon) Friday, 20<sup>th</sup> April

**Interviews:** w/c Monday, 23<sup>rd</sup> April 2018

**Interviews will be held at:** St Paul's Academy  
51 Finchale Road  
Abbey Wood  
London  
SE2 9PX

## **Job Specification**

This tells you the main responsibilities of the job and details the knowledge, skills and experiences we are looking for. These 'criteria' will be used to make the appointment.

## **Applying**

If you decide to apply for this post would you please complete the application form and enclose a letter in support of your application. It should also include the names of two referees and their email addresses.

**Please forward your completed application form to Patrick Winston at St Paul's Academy.**

**[patrick.winston@stpauls.greenwich.sch.uk](mailto:patrick.winston@stpauls.greenwich.sch.uk)**